

## ASPEN SPRINGS METROPOLITAN DISTRICT

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A regularly scheduled meeting of the Board of Directors, Aspen Springs Metropolitan District was convened on April 14, 2015 at 6:00 p.m. at the Aspen Springs Metropolitan District building located on Metro Drive in Unit 5 Aspen Springs Subdivision. Elected board members Dick Warring, Sara Anderson, Kelly Evans and appointed board member, Pam Wallis, were in attendance. District employees Carey Brown and Roy Stevens were in attendance, as were six property owners.

### **CALL TO ORDER**

The meeting was called to order by elected Vice Chairperson, Dick Warring.

### **MINUTES**

A motion to approve the March minutes as written with the correction of resolution numbers was made by Kelly, with the title of the resolution 15-1; Pam seconded; all in favor.

### **PUBLIC WORKS**

- Carey: They've been grading roads, cleaning culverts and have begun the mag application; they're about 1/10th completed. We purchased some gravel from LobLolly, however he's getting top dollar. Need to have tanker to complete unit 6; may need another load which could put it over budget.
- The issue of the spraying came up; reminder - there won't be anything weed spraying this year. One of the reasons is due to the erosion along the roads.
- The fuel pump went down on the white pick up that Carey drives.
- The issue with the snow plow was electrical programming which Roy and Carey both now know how to do.
- Another tanker and driver (one or two days) is needed to complete unit 6; Greg Maez was suggested for temporary to do this since he lives in that area and would be willing.
- Another culvert issue at 163 Dyke: It was determined that the property owner's driveway on Dyke is not a legal/permitted driveway as their legal driveway is in fact, on Haystack. If the property owner wishes for ASMD to assist in their drive being washed out, they will have to permit it to make it legal, going through the proper channels. If they decide to do this, the County will then require them to change their physical address to 163 Dyke. Dick made a motion to have Sara draft an email to the property owner to explain that this issue is not an ASMD responsibility and County permitting, engineering, etc. would have to be done prior to it becoming an ASMD issue; Pam seconded; all in favor.
- Guiseppa needs a ASMD contact; should be Carey.
- Colorado Special Districts added more grant availability for safety measures. Sara to look into that further.
- Emails and correspondence sent to the district that needs to be addressed by Carey will be forwarded to Sara so she can call it to Carey's attention.
- Pam mentioned a leak at the fill station; Carey knows about it and working towards fixing it.
- Pam requested a yield sign at Buttercup and Flicker due to the water station traffic. Carey will get that taken care of.

## **TREASURER'S REPORT**

District treasurer, Kelly Evans, reported the following information: The District had \$219,470 in cash assets, and \$1,571,375 in total assets and property as of the end of the month of March. Total income for the month of March was \$67,669 with year to date income of \$87,787. The total income YTD is 23% of budget for 2015. Total property tax income YTD is \$54,586 which is approximately 29.73% of budget for 2015 of \$183,630. Total income YTD for the water depot is \$4,212 which is 15.04% of total budgeted of \$28,000. Total expenses for March are \$24,064 and YTD of \$65,896 which is 18% of budget. Primary expenses for March (however being sent out in April) were \$3,340.43 to Rocky Mountain Health, and \$4,552.66 to Arboles Sand and Gravel, and \$3,509.67 for Western Refining. Kelly suggested to modify the old method of signing checks for large amounts over \$5,000 which was multiple signatures, however banks do not monitor that anymore, which makes this practice useless. Kelly made a motion that the large (over \$5,000) specific amounts to be approved by the board and entered into the minutes prior to issuance; Sara seconded; all in favor. Kelly made a motion to approve to pay Desert Mountain pending Carey's authorization, in the amount of \$6,369.61; Pam seconded; all in favor. Sara made a motion to approve the treasurer's report as read; seconded by Pam; all in favor. Carey noticed a discrepancy in figures for Desert Mountain and needs to make contact with them; Kelly will hold off that check until Carey gets it cleared up.

## **OLD BUSINESS**

- Mr. Thomas' request on the reimbursement for his tires, due to the culvert damage: It was determined that the culvert is the correct size and length and in the proper position as determined by the County, therefore Sara, for one, would not vote for the reimbursement as a business owner or a board member; all other board members agreed.
- Employee insurance: Special districts fall under an umbrella of the County's health pool. This is the same coverage that the County receives. The information of coverage to be provided to Carey and Roy for review and to be discussed at a later meeting in executive session. This coverage would also be available to board members.
- Elizabeth Meiritz: Notification was received from her that she has removed her fencing from the greenbelt, however it is still on the road right of way. Discussion on all of the other property owners infringing on this same issue was made. Posting the set back limits on the website would be a start. Notification to the building department to make mention of it when someone is starting new construction should be done, as well. A follow up letter to Elizabeth will be drafted and mailed by Pam. Contact to the County on the same issue will be made by Sara to make sure it's worded in the planning and building departments that should specify that nothing constructed within 15 feet of the traveled portion of the road or property line, whichever is furthest.

## **PROPERTY OWNER'S CONCERNS**

Steve Keno: He doesn't like the wording on the encroachment of easement.

Dick made a motion to adjourn at 6:45 pm; seconded by Pam; all in favor.