

ASPEN SPRINGS METROPOLITAN DISTRICT

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A regularly scheduled meeting of the Board of Directors, Aspen Springs Metropolitan District was convened on February 11, 2014 at 6:00 p.m. at the Aspen Springs Metropolitan District building located on Metro Drive in Unit 5 Aspen Springs Subdivision. Board members Glenn Robinson and Dick Warring were in attendance; Kelly Evans attended via telephone. District employees Carey Brown and Roy Stevens were at the meeting as were thirteen property owners.

CALL TO ORDER

The meeting was called to order at 6:00 P.M. by appointed Board Chairperson, Glenn Robinson. Pat Ullrich has resigned from the board (and was not present) due to medical reasons so there are now two seats on the board available. Dick Warring had received three responses from the newspaper ad for the position. Discussion on this to be brought up later because it's on the agenda.

PUBLIC WORKS

Carey Brown: They've been plowing a little snow, servicing the trucks, the annual inspections, hanging signs and bulletin boards, and dealing with frozen culverts (although not much can be done about those at this time). Glenn inquired about stock piling the gravel, but it's not readily available at this time. From Bayfield he can only get two loads a day and LobLolly is waiting on permits. There's a possibility that stockpiling may have to wait until Spring.

MINUTES:

Dick brought up that there is a new form from DOLA for appointing Glenn as the Designated Election Official. Dick made a motion to amend the prior month's motion to appoint Glenn as DEO along with this form; seconded by Kelly; all in favor. Glenn inquired as to the exact time he is no longer on the board (a couple weeks after the election). Kelly made a motion to approve the minutes of January and seconded by Dick Warring; all in favor.

TREASURER'S REPORT

District treasurer Kelly Evans reported the following information: The District had \$240,635 in cash assets, and \$1,438,938 in total assets and property (excluding the value of the new water fill station) as of the end of the month of January. Total income for the month of January was \$5,881 with year to date income of \$5,881. The total income YTD is 2% of budget for 2014. Total property tax income YTD is \$40 which is approximately .02% of budget for 2014 of \$182,470. Total income YTD for the water depot is \$1,472 which is 6.13% of total budgeted of \$24,000. Total expenses for January is \$34,539 and YTD of \$34,539 which is 10% of budget. Primary expenses for January were \$1,230 to Archuleta County Clerk, \$2,858 to Rocky Mountain Health, and \$14,085 to Colorado SDA. All income

and expenses were very close to those of January **2013**. Kelly will get with the accountants to start separating expenses on the water station when she returns. Dick brought up a rate increase letter from the accountants and Kelly will follow up with exactly what that will mean in figures. Glenn inquired on description of a couple expenses; clarified by Carey. Dick contacted Mike Branch about the audit which we will probably have to do this year. Dick has a letter from Rio Grande Savings which states that they will no longer monitor dual signatures, due to their technology. All banks will probably be going the same direction. Glenn will be added and all signers will have to re-sign. A motion to approve the treasurer's report was made by Dick Warring; seconded by Glenn Robinson; all in favor.

PROPERTY OWNER'S CONCERNS

Ron inquired on clarification of the dollar limit to generate the full audit. He also asked if water station is showing a profit and if it will be depreciated over a period of time as well as if it is open to the public or just to Aspen Springs. Glenn responded that the depreciation will be figured by the accountants and at this point the station IS open to the public. Joann Mohotz asked if there's a homeowner's association or a landowner's association (no). Doug Roberts asked about turning in self nomination forms which can be done after the meeting. Deb Roberts also asked about HOA, LOA, or POA.

OLD BUSINESS

Results from the ad for the temporary position until election: Pam Wallis (present), Al Gardner (not present), and Zhena (NLN) (not present). Glenn would move to select Pam Wallis and Al Gardner. Kelly knows Zhena and Pam, but not Al and he did not send a resume. Dick met Al and knows Pam, but not Zhena. Al has attended a couple meetings; Zhena has not.

Motion to select Pam Wallis and Al Gardner was made by Glenn; seconded by Dick; all in favor.

NEW/GENERAL BUSINESS

- Dick went over all of the information on the election process from running an ad, forms to be filled out, contacts with June Madrid, deadlines, etc. June CAN run the election, but won't due to the November election that she's involved in so we'll be doing that ourselves. There are self-nomination forms that he has available or one can go on the website and print out. These have to be turned in to the DEO by February 28, 2014. To run you must be a landowner in the district or a resident for 30 days prior to the election; you must be a registered voter in Colorado; you can be a felon, however only if you are not on probation or in custody; and the forms must be signed, dated, and witnessed. All candidates to be coordinated with the county's voter list and affidavits to be filed. For campaigning, any person spending over \$20 will have to file a disclosure.

- Dick requested the board to pass a motion to a resolution for 2014/02 to use the election resolution for 2014 regular district election DOLA; seconded by Glenn; all in favor. Kelly will post the self-nomination form on the website; Doug Roberts has posted it on several Facebook pages. Ron inquired if the current board members will be running; Glenn is term limited out, Kelly and Dick will be running. There are three four-year seats and two two-year seats that are up for election.

- Dick went over the costs of the election. There will be approximately 3,000 voters that we'll have to send out ballots to. They have to be printed, (10" envelope with a 9" return envelope with a tear-off ballot). An estimate for everything is around \$5,000 (approx \$2,800 for the printing, \$200-300 to the county clerk for the lists, approx \$1,800 in postage).
- Dick reviewed the requirements to run in the district as well as to vote in the election. Actual day of election is May 6, 2014.
- Dick made a motion that he can run ads and file documents to as necessary proceed with the election; seconded by Glenn; all in favor.
- Dick made a motion to put Glenn on the bank account; seconded by Kelly; all in favor.
- Dick: The water station has pumped 400,000 gallons of water since the opening. Revenue is approx \$2,535 since December 12, 2013. Cary: the electric bill is quite high right now due to the heaters we have to have inside, however once we get closer to Spring, we'll take bids for insulating the walls so we don't have this issue next year.
- Ronnie Zaday commended everyone for getting all of the representatives out for the Grand Opening for the photo.
- Ronnie suggested getting the newsletter out prior to the election; Glenn believed that to be a good idea and suggested a committee to put the newsletter together. Dick made a motion to have Ronnie, Kelly and Pam as the committee to draft a newsletter for board approval; Kelly seconded; all in favor
- Kelly suggested to have Pam Wallis sworn in tonight after the meeting. Dick will contact Al Gardner to make arrangements to have him sworn in, as well.
- Carey: The grader just went out of warranty on the motor. Glenn asked if there's an extended warranty available. Carey will contact caterpillar about a warranty.
- Cindy talked about the efforts to save the downtown theatre.
- Dick talked about the increase in the tags for the 18 vehicles. He spoke with June Madrid and the state should have been collecting the higher fees all along. Just the tractor is \$1,287. Glenn is going to talk with Clifford Lucero (since he has authorization to change fees) prior to paying that fee (they expire 3/31/14).
- 7:20 pm: Dick made a motion to adjourn; seconded by Kelly; all in favor.

After meeting, Glenn Robinson and Dick Warring swore in Pam Wallis. Glenn also collected several self-nomination forms from individuals.