

ASPEN SPRINGS METROPOLITAN DISTRICT
PO Box 488
Pagosa Springs, CO 81147
970-731-5656

A regularly scheduled meeting of the Board of Directors, Aspen Springs Metropolitan District was convened on January 12, 2016 at 6:00 p.m. at the Aspen Springs Metropolitan District building located on Metro Drive in Unit 5 Aspen Springs Subdivision. Elected board members Dick Warring, Kelly Evans, and Sara Anderson and appointed board members, Pam Wallis and George Lyle were in attendance. District employees Carey Brown and Roy Stevens were in attendance, as were two property owners.

CALL TO ORDER

The meeting was called to order by elected Chairperson, Dick Warring.

MINUTES

Dick brought up a correction on the Resolution number to 12-2015; Sara made a motion to approve the December minutes as corrected; seconded by George; all in favor.

PUBLIC WORKS

- Carey: They've been plowing; no major breakdowns until something on the grader --- also too cold to start (fuel system "jelled"). Have tried numerous methods and the manufacturer has no other suggestions.
- Need inspection stickers.
- Kelly will try to get a debit card for Carey; if there's a snag, we'll go with the prepaid card.

TREASURER'S REPORT

- Kelly: The District had \$269,506 in cash assets, and \$1,621,771 in total assets and property as of the end of the month of December. Total income for the month of December was \$19,267 with year to date income of \$376,430. The total income YTD is 100% of budget for 2015. Total property tax income YTD is \$182,397 which is approximately 99.33% of budget for 2015 of \$183,630. Total income YTD for the water depot is \$22,336 which is 79.77% of total budgeted of \$28,000. Expenses to date on the water depot is \$18,517.48. Total expenses for December are \$11,294 and YTD of \$304,295 which is 82% of budget. Primary expenses for December were \$850 to Trinity Consultants (testing), \$2,423.80 to Group Health Insurance, and \$1,479.88 to Wagner Equipment. Pam made a motion to accept the treasurer's report as read; seconded by George; all in favor.
- Kelly - A new manual from insurance company has arrived.
 - Kelly - There is a Century Link notice changing plan and more costs that wasn't authorized;
 - Kelly will look into it.

OLD BUSINESS

Kelly - There's a survey for Carey to fill out. Discussion of a better way to get invoices to

Carey for approval was discussed. SDA election calendar was discussed. Doug Roberts talked about his involvement with hand radios for emergencies as he is the originator of his amateur radio club.

NEW BUSINESS

- Need a resolution to pass: posting of meeting places: Metro building, kiosk on Hurt, Water Station, and website by the 15th. Pam made a motion to approve, seconded by Kelly; all in favor.
- Election: three people will be running. Dick and Sara have two more years. Need designated election official. Election official should not campaign for himself or anyone else. Deadline February meeting.
- Ronnie: We can hire June to run it and oversee, but she won't be doing most of the work.
- Dick: We need to adopt election resolution and appoint a D.E.O. Election will be the first Tuesday after the second Monday in May (Dick figured that was May 3rd). There needs to be ad run between 75 and 100 days prior. Three four-year terms available. Mil Levy issue included on ballot; Dick will put that together. Pam made a motion to have Dick handle this issue; seconded by George; all in favor.
- Discussion of a newsletter to put out: small and basic. Reviewed deadlines for write-in candidates, filing dates and ballot mailing. By March 18 ballots have to be mailed. by February 29 write in candidates to D.E.O. Pam made a motion to go into executive session according to CRS 24-6-402 (4)(f); seconded by Kelly; all in favor.

- Pam made a motion to put an ad in the paper for an equipment operator; seconded by Kelly; all in favor.
- Dick made a motion to appoint Sara as Co-Chairman; seconded by Kelly; all in favor.
- December meeting passed a motion of appropriation of funds, as per DOLA, certain forms are required. Dick will file the paperwork to comply with DOLA.

At 7:28 Dick adjourned the meeting.