

ASPEN SPRINGS METROPOLITAN DISTRICT
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A regularly scheduled meeting of the Board of Directors, Aspen Springs Metropolitan District was convened on January 9, 2018 at 6:00p.m. at the Aspen Springs Metropolitan District building located on Metro Drive in Unit 5 Aspen Springs Subdivision. Elected board members Dick Warring, Pam Wallis, and Jame Venturini were in attendance, as were appointed members Kenneth Barber and Shane Tuller, and employee Carey Brown. Nine property owners attended.

Call to Order

The meeting was called to order by elected Chairperson, Dick Warring.

Minutes

Pam made a motion to approve the December minutes as read, seconded by Jame; all in favor.

Public Works

- The road crew had been grading roads while waiting for snow. They had been doing maintenance on the road equipment.
- Jame asked about a property on Simmons Drive where the owner's well was continually overflowing and flooding the road, causing erosion. Jame said that the owner had contacted him and said that they'd be addressing the issue the following weekend.
- Dick said that the backhoe was still on order, and should be received within the next month. In the meantime, Wagner was providing the district with a free loaner backhoe.

Treasurer's Report

- Jame: The district had \$377,439 in cash assets, and \$1,565,258 in total assets and property as of the end of December. Total income for December was \$19,495, with year to date income of \$403,446, which is 109% of this year's budgeted income. Total property tax income YTD is \$209,546, which is 120% of this year's budgeted income. Total income YTD for the water depot is \$24,574, which is 106% of this year's budgeted income. Total expenses for December are \$34,551, and YTD of \$348,719, which is 95% of the yearly budget.. The primary expense for December was for Basin Co-op, and to CHP, in the amounts of \$7,968 and \$2,621 respectively.
- Pam made a motion to approve the Treasurer's report as read, seconded by Shane; all in favor.

Old Business

- Dick brought up the issue of the Oak Ridge Drive road blockage. He and Shane had attended a County Commissioners work group meeting earlier that morning. Dick said that they had explained to the County that it was a County road, had been in place for over 30 years, that a resident had placed a gate across the cul-de-sac at the end of the road. The property owner, Nicholas Kazarinoff, was also at the meeting and spoke to the commissioners. The commissioners were unable to make an official decision since it was an informal work meeting, but would discuss the issue at the next regular meeting. The County Attorney and Administrator would be going out to look at the roadway in question this afternoon.

New Business

- Shane asked who dealt with the SDA renewals. Dick and Jame were handling the renewals; they were just waiting on the total for the renewal fee.
- Dick brought up the election that the district would be having in May for the three open board positions. Dick is term limited, and Kenneth and Shane were both appointed and would have to run for their seats at this election. Dick said that a designated election official would have to be appointed immediately, as the election process had to be started within the next couple weeks. The position could not be filled by a board member running for election, or by an immediate family member. No persons had submitted an interest in the position at this point. Dick spoke about the election process and what was required of the election official. Dick asked the board if they wanted to have a polling place election, or a mail-in ballot election. There was some discussion about proposing a mill levy increase, and the costs associated with it, since it would have to be a mail-in election. Dick said that the last mail-in election cost around \$5,000. The board agreed that it would need to propose a mill levy increase, mostly due to the rising increase in gravel costs and increased use of the roads, but wouldn't address it at this election. Jame said that he would be willing to be the election official, since he wasn't running for re-election, and no other persons had showed interest, but would need a deputy election official to help him.
- Jame made a resolution to hold a polling place election in May of 2018, seconded by Pam; all in favor.
- Pam made a motion to make Jame Venturini the Designated Election Official for the May, 2018 election. Ken seconded; all in favor.
- Dick said that DOLA required all special districts to recertify their boundaries every year. Up until this year, they had been allowed to submit a statement saying that the district's boundaries had not changed. This year, the district would have to submit PDF maps to scale of the entire district. Jame would call the assessor's office to see if they had the current maps on PDF format to submit. Shane said that if not, he could call the Deputy County Surveyor and should be able to get PDF scans from him.

Property Owner's Concerns

- Ronnie said that she'd spoken to the county attorney about the property on Bill's Place where the residents had loose dogs, various nuisances, and were stealing electricity from the neighbors.
- A new couple to the neighborhood asked about how to obtain a mailbox. They hadn't

gotten anywhere with the Post Office. Carey had a form for them which had worked for others in the past, and gave them a copy.

- Kathleen Steventon said that she would be running for one of the open board positions at the election.

Dick Warring adjourned the meeting at 7:13 pm.