

**ASPEN SPRINGS METROPOLITAN DISTRICT**  
**PO Box 488**  
**Pagosa Springs, CO 81147**  
**970-731-5656**

A regular meeting of the Board of Directors, Aspen Springs Metropolitan District was convened on July 11<sup>th</sup>, 2023 at 6:00 p.m. at the Aspen Springs Metropolitan District building located on Metro Drive in Unit 5 Aspen Springs Subdivision. Elected board members Ken Barber (Chair), Pam Wallis (via conference call), Kelly Evans, Eric Davidson & appointee Chris deVries were in attendance, as was employee Carey Brown. Six property owners attended.

**Call to Order**

Meeting was called to order at 17:59 by Ken Barber

**Reading & approval of previous Minutes**

- June’s minutes were approved contingent on the updating of the Treasurer’s report to reflect accurate May values. – **Motion**: Pam, 2nd: Chris, Passed unanimous
- Ken read the updated values which were primarily affected by the addition of State reimbursements for Seniors & Veterans. **Motion** to approve May’s revised Treasurer’s report: approved: 1st: Eric, 2nd: Chris, Passed Unanimous

**Public Works**

- Carey – 66 of budgeted 166 loads of gravel have been received thus far
- A 48” culvert traversing Simmons Drive needs to be replaced. The culvert itself is around \$4,500 and the finished job with gravel will in total be around \$5,000.
- Mowing with a rent-a-tractor the past two days. Great results, but Carey to look into a Brush-Hog or similar piece of equipment, self-propelled, to use for regular metro/park maintenance.
- Pam – Received a few responses regarding clean-up & epoxy re-coating of the Buttercup water tank. Should have new quote(s) by next month’s meeting.
- Oak Ridge complaint – **Kelly to take pictures and forward to Mary Zalinski, County Paralegal** for further pursuit.

**Treasurer's Report**

- Kelly presented last month’s financial data:

June	2023		
Total Cash Assets:	\$454,872	Total Assets:	\$2,203,719
	MTD (\$)	YTD (\$)	% of Budget
Total Income	43,616	286,134	62
Property tax income		205,165	73.56

Water Depot Income		9,216	36.9
HUTF income		73,142	50.4
Total Expenses	79,754	220,583	52
Primary/Major monthly expenses:	Crossfire	\$10,267.09	
	McCabes Repair Svc	\$8,789.14	
	Desert Mountain**	\$21,102.48**	

- \*\*Kelly reported there was an internet fraud situation. We were invoiced for Desert Mountain's Mag supply. Just before the accountant paid the invoices, she received an email showing change of account info. A total of \$8,000 was retrieved from the initial \$29k payment before the transaction was complete. Kelly & Carol Peachy filed a criminal complaint with the Sheriff's office. The Comptroller from Desert Mountain just today acknowledged the problem, and is pursuing criminal/legal action from his end.
  - Ken read the police report into the record.
    - **Motion: Pay all invoices by cash or check, and stop using any automated withdrawal system. 1<sup>st</sup>: Chris, 2<sup>nd</sup>: Eric, Passed Unanimous**
  - We understand this may create some time crunches to avoid late charges while awaiting expense approval.
  - Having an Insured and Bonded accounting firm would also improve the situation.
  - **Kelly** to write letters to NM and AZ Attorneys General to notify them of this fraud (Desert Mountain is HQ'd in Arizona), and to check with Kirtland, NM PD to see if a criminal complaint was lodged there.
    - **Motion** to approve June's Treasurer's Report: Eric, 2<sup>nd</sup>: Chris, Passed unanimous

#### Review SDA calendar

- New SDA manuals are available in Jame's box
- Audit report due this month, but already completed and on the site.

#### Budget / Election

- No new information

#### Park

- Signs on Disc Golf course are broken and sun-worn. Need to replace.  
*Possible to use CSD funds for safety-related signage.*

#### Old Business

- CSD has \$5,963.88 available for safety purchases (50% matching funds)
  - Chris investigated security cameras at Buttercup & the Park
    - Approximately \$2,900 to add system to Buttercup
    - Approximately \$3,500 to add system to Metro Bldg area

- Park is recommended to use game cameras as there is no available power source.
  - Ken & Board approved Chris to pursue the water station installation (finalize quote), and submit invoice to ASMD. Then we would apply for the 50% matching funds
  - As noted above, Park Safety signs apply as well.
- Regarding PAWSD request for ASMD to head pipeline project, a BOCC member was queried. The reply was that the county doesn't have the land to do it, and PAWSD should take the financial responsibility.
- It was noted that a 'windfall' of funds via the Colorado Lottery will soon be available. Many opportunities to use grant money, but need a keen focus on what exactly is needed and write a grant for that. Grant writers?
  - Ken noted we have trouble maintaining what we do have in place, and any expansion should include long-term maintenance plan.
- Weed & Pest information added to ASMD Website
  - Coincidentally, ASMD received a Notice of Non-Compliance at 911 Ute Dr. (Case No. CE-23-0398, Parcel #:5899309105027) for a Noxious Weed Population, Ordinance 20-2018, Sec 6, reported by a concerned citizen.
    - Chris to discuss case with Ethan Proud, Weed & Pest Supervisor (and issuer of the complaint)
    - Note for the record, ASMD has 127 acres of greenbelt space within the district.

### **Lot Consolidations**

- Lot Consolidation Requests:
  - Unit 5, 32 Retreat Ct: Approved
  - Unit 6, 1759 Westview: Approved

### **New Business**

- Chris talked to Errol with the county, and he is willing to coordinate a pick-up of 500 tires for free.
  - Clean-up will be planned for next month (August)
  - Giuseppi's wife had a heart attack, Kelly to send card

### **Property Owners' Concerns**

- Long-term illegal dump on Pine Ridge Trail needs attention, and the property owner is an elderly woman without the means to clean up other people's trash.
  - Issue has been addressed with Errol, but the Sheriff's office needs to know as well (calling Dispatch to start a paper trail). **Chris to ask County if dump fees can be waived in this case.**

Meeting adjourned at 19:20 by Ken Barber