

**ASPEN SPRINGS METROPOLITAN DISTRICT
P.O. BOX 488
PAGOSA SPRINGS, CO 81147
970-731-5656**

ASPEN SPRINGS METROPOLITAN DISTRICT BOARD OF DIRECTORS

Pursuant to 24-6-402(2), C.R.S., notice is hereby given to the members of the Board of Directors Aspen Springs Metropolitan District and to the general public that the Board of Directors Aspen Springs Metropolitan District will hold a meeting open to the public on April 9, 2013 at 6:00 P.M. at the Metropolitan District building located on Metro Drive in Unit 5 Aspen Springs Subdivision.

The agenda for the meeting is as follows:

**CALL TO ORDER
PUBLIC WORKS REPORT
MINUTES OF THE PREVIOUS MEETING
TREASURER'S REPORT
PROPERTY OWNERS' CONCERNS
GENERAL BUSINESS
ADJOURNMENT**

Dated March 17, 2013

By Kelly Evans
Treasurer

**ASPEN SPRINGS METROPOLITAN DISTRICT
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A regularly scheduled meeting of the Board of Directors Aspen Springs Metropolitan District was convened on March 12, 2013 at 6:00 P.M. at the Aspen Springs Metropolitan District building located on Metro Drive in Unit 5 Aspen Springs Subdivision. Board members Pat Ullrich, Glenn Robinson, Dick Warring and Kelly Evans were in attendance. District employees Carey Brown and Roy Stevens were in attendance, as were a several property owners and Deputy Richmond of the Archuleta County Sheriff's Office.

CALL TO ORDER

The meeting was called to order at 6:00 P.M. by Board Chairperson Pat Ullrich.

PUBLIC WORKS REPORT

Carey Brown reported that the mag chloride tanks would be filled by the supplier during the coming week. Diesel tanks had already been partially filled. Primary tasks during the recent weeks included snow removal and cleaning of culverts to facilitate runoff from the spring snow melt.

MINUTES OF THE PREVIOUS MEETING

The motion to approve the Minutes of the February 2013 meeting as presented was made by Glenn Robinson. A second to the motion was made by Dick Warring. Vote of approval 4-0.

TREASURER'S REPORT

An invoice has been received for the 2012 Exemption from Audit. The actual document, however, has not been received. Treasurer, Kelly Evans, will contact the bookkeeper requesting that document. It is anticipated that in the future the District will no longer be eligible for exemption from audit.

Total income for February, 2013 was \$26,805. Total income year-to-date is \$32,790. Total property tax income year-to-date is \$2,482 (1.37% of total 2013 budgeted property tax income.) This is expected to increase greatly next month because of upcoming tax due dates.

Total expenses for February were \$12,934. Year-to-date expenses were \$52,553 or 10% of 2013 annual budgeted expenses.

Primary expenses for February included an invoice to Bartlett & West of \$2,500 for electrical plans for the water station and \$5,551 from Western Refining for fuel.

It was noted that the Bartlett & West invoice should be charged to water station expenses. Pat Ullrich offered to discuss this with the bookkeeper.

GENERAL BUSINESS

It was requested by the audience that the Board address general business prior to property owner concerns so as to reduce duplication of questions.

Glenn Robinson reported that there had been more delays in the water station planning process. There was a misunderstanding by the state as to whether the stated dimensions of the water tank were inside or outside which would affect the volume of water storage. In addition, the state was requesting a spray bar be added to the storage tank. Glenn will be meeting with all parties involved in the planning process to iron out definitions and anticipates that the plans will be resubmitted to the state in a few days. It is hoped that the board will need to call a special meeting to prepare and issue a Request For Proposal from contractors interested in building the station.

Glenn also reported that Pagosa Area Water and Sanitation must post the used coin machines from the old water stations in the newspaper and sell them to the highest bidder. A motion was made by Kelly Evans and seconded by Pat Ullrich to authorize Glenn Robinson to bid up to \$600 for the four coin machines. The vote passed 4-0.

PROPERTY OWNERS' CONCERNS

Property owner Sharon Parker enquired as to the timing of the water station. It is anticipated that the station will be functionally complete this coming summer.

Property owner Robert Romine enquired as to the payment method anticipated for the new water station. It is expected that the station will use the coin machines to be purchased from the water district. It was also noted that the station would have both a large, high pressure water delivery and a smaller, low pressure outlet similar to a garden hose for users filling smaller containers.

Property owner Melissa Shelton asked as to the plan in place for water runoff from the pump station. She owns the property immediately downhill from the station and was developing a plan to use the waste water. It was noted that the Board currently had no plan in place for the waste water and would welcome suggestions for its use.

Property owner Dennis Morris asked whether the county was still pursuing the nuisance ordinance. It was recommended that he enquire at the Archuleta County Building & Planning department or the Archuleta County Attorney.

Property owner Georgia Dunn enquired as to the details of the nuisance ordinance. She also was recommended to the appropriate county offices. It was also noted that a complaint form could be downloaded from the county website.

Property owner Todd Shelton enquired as to rumored shortcomings in District filings to the state of Colorado. Some of these questions are currently being researched for a court case. It was recommended that Mr. Shelton revisit this question at the next board meeting so that more information could be provided.

Property owner Melissa Shelton asked about spring weed control by the District. She requested that ditches adjacent to her property not be sprayed with herbicide as runoff from the ditches passed through her vegetable garden. It was noted that to avoid weed control property owners could either post signs on their property for the Metro District crew or contact the board or staff with this request.

Glenn Robinson noted that he had been contacted by property owner Ricky White. The garbage truck had severely damaged the road near his property. Carey Brown noted that the road had become soft causing the truck to sink. The road has been repaired and appears to be drying rapidly. It appears that gravel added to the roadway in the fall had not had time to sufficiently compact. It is expected that the repairs in combination with additional natural compaction should be sufficient to prevent similar damage in the future.

Property owner Robert Romine noted that a culvert on Badger Road is inadequate. Carey Brown stated that the staff is aware of the ongoing problem. The culvert must be cleaned frequently to avoid clogging. It requires an extension but no space is available without encroaching on private property. Carey will revisit the situation and seek an alternate solution.

Pat Ullrich suggested signage directing the public to the park area and pavilion on Ute Drive. Melissa Shelton suggested "arrow" signs at appropriate locations between Highway 160 and the park. The board agreed that the park should be more easily located by users. The question will be considered and discussed again at a later date.

Property owner Robert Romine requested additional signage for Badger Place. Carey Brown noted that a previous sign in the wrong place had been removed and agreed to add another sign to the next order. Mr. Romine also requested information on the proposed CDOT project at Highway 160 and Hurt Drive. He was provided with a copy of abbreviated plans which had been received from CDOT at the time of a recent presentation to the Board.

Meeting adjourned at 6:45 P.M.

Aspen Springs Metropolitan District
By Kelly Evans, Treasurer