

## ASPEN SPRINGS METROPOLITAN DISTRICT

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A regularly scheduled meeting of the Board of Directors, Aspen Springs Metropolitan District was convened on May 13, 2014 at 6:00 p.m. at the Aspen Springs Metropolitan District building located on Metro Drive in Unit 5 Aspen Springs Subdivision. Board members Glenn Robinson, Dick Warring, Kelly Evans, Al Gardner, and Pam Wallis were in attendance. District employees Carey Brown and Roy Stevens were at the meeting as were nineteen property owners.

### CALL TO ORDER

The meeting was called to order at 6:00 P.M. by appointed Board Chairperson, Glenn Robinson.

### PUBLIC WORKS

Carey Brown: They've been applying the mag chloride in the lower five units. They've been hauling gravel to unit six and waiting for roads to dry a little so they can then mag those roads. They are approx 2/3 of the way through the gravel budget. Equipment is all doing fine.

### MINUTES:

Glenn made a correction of who mentioned the amount spent on the newsletter. Dick made a motion to approve; Kelly seconded; all in favor.

### TREASURER'S REPORT

District treasurer Kelly Evans reported the following information: the District had \$264,734 in cash assets, and \$1,615,638 in total assets and property (including the value of the new water fill station) as of the end of the month of April. Total income for the month of April was \$37,375 with year to date income of \$123,686. The total income YTD is 35% of budget for 2014. Total property tax income YTD is \$78,552 which is approximately 43.05% of budget for 2014 of \$182,470. Total income YTD for the water depot is \$6,004 which is 25.02% of total budgeted of \$24,000. Total expenses for April is \$33,740 and YTD of \$127,264 which is 36% of budget. Primary expenses for April were \$1,280 to Archuleta County Clerk and \$1,814 to Stohecker Asphalt. Dick made mention of concern of the water depot income being considerably less than what was budgeted. Kelly stated that the income is increasing every month (as well as the quality). So far 1.2 mil gallons have been "sold" (excluding the volume used when flushing). Motion to approve the Treasurer's report was made by Dick Warring; seconded by Pam Wallis; all in favor.

### OLD BUSINESS

There was discussion on the auditor's report which was corrected. The first report was showing the district being over budget, however the October 2013 motion of increasing the budget due to the expenses on the water station was made and brought to the auditor's

attention. Dick Warring made a motion to approve the budget as corrected; seconded by Kelly Evans; all in favor.

### **ELECTION RESULTS**

Glenn announced results of the election. Glenn was the Designated Election Official (DEO), and it was a very successful election. There was just under 40% that voted, which is very good. The successful candidates for the two-year position were Kelly Evans and Todd Shelton. The successful candidates for the four-year position were Dickie Warring, Sara Anderson, and Al Gardner. There were 768 ballots issued; 277 returned; 4 substitute ballots, and 1 challenged ballot. There were 39 undelivered ballots (bad addresses, etc), 1 spoiled ballot (two to one person), 200 ballots unsigned which are categorized as "spoiled" ballots, 445 unreturned ballots, and 108 unused ballots. Thanks to all of the judges and canvassers (applause). Thanks to Glenn (applause).

### **PROPERTY OWNER'S CONCERNS**

Zhena suggested setting up the chairs differently so everyone can face each other. Zhena also expressed concern about local dumping behind her, however progress had been made, but she asked for assistance from the community for helping clean up. Kathleen Sullivan suggested possibly putting something in future newsletters since not everyone is on Facebook's community page. Ronnie suggested a sign directing individuals to the water depot. Elizabeth Meiretz asking how to go about requesting her animals to graze the edge of the greenbelt. Kelly stated that request in writing can be done to "tether" an animal out on the greenbelt, no fencing (even temporary). Pam asked Kelly about marking the greenbelt for individuals so they know where it actually is. This had been done before, but the stakes were stolen. Susan Source made mention that there will be a community day for cleaning up a property owner's lot on unit 6. Ken Source brought up another lot next to his that is covered in trash. He says if people take these one lot at a time, we can really help the community. Ronnie said that Ron and Cindy use to get together with others at Turkey Springs and they'd clean up both sides of the hwy and CDOT will provide the bags.

### **UNFINISHED BUSINESS**

Glenn wanted to finish the color coating on the outside of the water depot building before he leaves for the summer.

### **ELECTION OF OFFICERS - NEW BUSINESS**

- Glenn swore in all of the officers, signed, and notarized. New board members now take over.
- Discussion between them on what position each will take. Kelly Evans will continue to be "Treasurer"; Dick Warring will continue to be "Budget Officer"; Al Gardner for "Public Works" and "Vice Chairperson"; Sara Anderson will be "Secretary"; and Todd Shelton will be "Chairperson". Dick Warring made a motion on the positions appointed to be in affect for at least one year before re-visiting; seconded by Al Gardner; all in favor. Dick went over all of the bonds that need to be filed and he made a motion that he (Dick) will take care of all of the filings that are required; seconded by Kelly; all in favor. Dick talked about the resolution of meeting times and dates to stay as is (second Tuesday of every month). There was discussion of changing them not to conflict with other meetings throughout the area,

however there would need to be changes made to the bylaws so it was decided not to change it for now. Glenn made a suggestion to take a few months and look into it and see how it goes, then bring it up again. Dick made a motion to leave time and dates as is; seconded by Todd; all in favor.

- Dick made a motion for Pam Wallis to continue to take the notes and type the minutes; seconded by Todd Shelton; all in favor.

- Dick brought up re-doing the bank account signature cards. Dick made a motion for all of the new board members to sign a new signature card as well as deleting the old members (a resolution) for the operating account at The Bank of the San Juans, the money market account at The Bank of the San Juans, the reserve account at The Bank of the San Juans, CD reserve at Rio Grande, Colo trust; seconded by Al Gardner; all in favor.

- Glenn brought up the SDA annual workshop which he believes is well worth it. Also there is one coming up in Durango on June 9th. Kelly suggested that all board members attend. Todd will not be available on that date.

- Pam brought up the rental vs purchasing of the porta potty. A breakdown of costs either way was provided and the board will look them over and make a decision at next month's meeting.

- Pam had begun going through the existing files which are in desperate need of cleaning up. There are approximately 34 years of paperwork, mostly filed incorrectly, and so many files not needing to be in the cabinet. This "chore" shouldn't be the job of the new secretary as she'll need to keep up with current issues, so Pam is offering her assistance going in and cleaning the files. Hours and compensation can be discussed and brought up at next month's meeting.

- Todd requested that all new board members get a copy of the by-laws.

- Dick went over the policies of a quorum between the members. No more than two members can get together or discuss metro business whether in person, phone, or email.

- Melissa Shelton brought up the BLM land. She wondered if there should be a committee formed so we could move forward on it. Kelly suggested trying to find out what people want so that we can come up with a "plan" to be presented to the BLM.

- Todd revisited the idea of marking the greenbelt. Dick doesn't want to do another expensive survey, however Carey brought up that this had been done before and the t-posts disappeared. Kelly stated that any project that the district does, it needs to be something that the people want and are interested in and input is encouraged. Roy said it wouldn't be too big of a project to remark the corners. Dick suggested to table this subject until next meeting to make decisions. Carey suggested signs on the t-posts stating "property line".

- Ronnie suggested setting up a committee to complete the water station so it can be completed before Glenn leaves for the summer. Kelly suggested authorizing Al to get a contractor set up to complete the water station for the amount already approved (\$1,000.00).

- Ken Source inquired about having a barbeque at the gazebo for public use, however due to the lack of water, the district eliminated that idea. Dick wants to put that off until next meeting so he can think about it a bit.

- Ronnie reminded that are Volley balls and horseshoes available.

- Susan Source suggested adding a link on the ASMD web page to direct individuals to the community FB pages.

- Todd made a motion to adjourn at 6:45 pm; Kelly seconded; all in favor.