

ASPEN SPRINGS METROPOLITAN DISTRICT
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A special meeting of the Board of Directors, Aspen Springs Metropolitan District was convened on May 22, 2018 at 6:00p.m. at the Aspen Springs Metropolitan District building located on Metro Drive in Unit 5 Aspen Springs Subdivision. This meeting was moved from the regular meeting date to the 22nd due to a conflict with Election Day. Elected board members Pam Wallis, and Jame Venturini were in attendance, as were appointed members Kenneth Barber and Shane Tuller, and employee Carey Brown. Approximately 30 property owners attended.

Call to Order

The meeting was called to order by Chairman Dick Warring.

Minutes

Dick noted that the minutes showed that he adjourned the April meeting; the correct name should be Pam, since Dick was not in attendance in April.

Pam made a motion to approve the April minutes as amended, seconded by Jame; all in favor.

Budget Amendment

- Jame made a motion for a budget amendment, Amendment 2018-5-22, to transfer \$40,000 from the general reserves into the operating budget. Pam seconded, all in favor.

Election Results

- Dick thanked all the election officials and volunteers for their service at the May 8th Metro District vote.
- Jame read the results of the election. Glenn Robinson received 35 votes, Kathleen Steventon received 33 votes, Andrew Hickman received 58 votes, Kenneth Barber received 79 votes, and Shane Tuller received 83 votes. A total of 103 ballots were cast.
- Dick Warring swore in Ken Barber, Shane Tuller, and Andrew Hickman as 4 year term board members, and then stepped down from the board.
- The new board discussed procedure, and whom would hold what position. Pam wished to remain Public Works director, and Jame wished to remain as Treasurer. The board agreed that Chairman should be someone with experience with the Metro District. Shane would prefer to remain as Secretary. Ken made a motion to seat himself as Chairman, Andrew as budget director, and all other members would retain their current seats. Pam seconded; all in favor.

Special Presentation from Emergency Management and the Sheriff's Department

- Mike LeRoux, the county Emergency Management director, introduced himself and spoke about how the county responds to fires and other emergencies. Currently the county is in stage 1 fire restrictions, which means any open fires or burning are prohibited, with some other restrictions. A permit is required for any and all fires.
- LeRoux talked about the county emergency notification system. Residents can sign up for phone, text, and email messages either through the county website, archuletacounty.org, or by texting your zip code to 888777. This will allow the county to push emergency notifications to subscribers either on a mass scale, or location based, depending on their needs.
- He mentioned evacuations, and what people should do if they were to be evacuated. The county has no good facilities for housing large amounts of people or livestock, and recommended that everyone be prepared in advance and have a location for themselves and animals, if applicable, to move to in case of a fire or other emergency.
- LeRoux said that the county cannot, and will not provide evacuation maps or routes to communities, and said that every community and or individual should plan out their own evacuation routes and plans.
- Sheriff Valdez noted that it would be extremely helpful in an evacuation scenario for driveways to be easily identifiable and preferably marked. In previous situations the Sheriff's department had missed hidden driveways and homes because deputies didn't know there was a residence there.
- Andrew asked about the Burns Canyon road that exits the back of Unit 6 through the Oak Hills Subdivision. Valdez said that the Sheriff's Department had a contract with Forest Service for maintenance of that road for emergency usage only. If it were needed, Oak Hills would provide access through their community for evacuation of Unit 6.
- LeRoux noted that the county would be evaluating the fire danger, and could be upping the restrictions to a stage 2 in the next few days.
- LeRoux and Valdez asked that anyone seeing smoke to report it to dispatch ASAP. This is critical for the county to be able to respond to and eliminate fires as quickly as possible.
- LeRoux asked that the Metro District coordinate with himself and the county to develop an emergency plan for Aspen Springs. Kenneth said that he would begin to locate individuals in each unit of Aspen Springs to help with a planning group.

Public Works

- Carey had been graveling roads, grading, cleaning culverts, laying down mag chloride, and spraying for weeds. He was going to be cutting some trees on Indian Land Road and wanted to sell them to the local lumber mill for some extra profit for the district. The board saw no issue with this.
- The board discussed the issue of spraying for weeds along the roadsides. Carey explained the situation, and noted that the only reason the district had not sprayed for the past few years was due to public outcry. Unfortunately the only option available to the district was to resume spraying, as it was required by the state that all districts remove invasive weeds from their right of ways.

Treasurer's Report

- Jame: The district had \$318,131 in cash assets, and \$1,699,181 in total assets and property as of the end of April. Total income for April was \$39,129, with year to date income of \$150,572, which is 39% of this year's budgeted income. Total property tax income YTD is \$89,285, which is 45% of this year's budgeted income. Total income YTD for the water depot is \$6,066, which is 26% of this year's budgeted income. Total expenses for April were \$38,267, and YTD of \$159,806, which is 38% of the yearly budget. The primary expenses for April was for to GMCO Corp, and to CTSI, in the amounts of \$21,164, and \$2,700 respectively.
- Pam made a motion to approve the Treasurer's report as amended, seconded by Shane; all in favor.

Old Business

- Pam asked about the Oak Ridge Drive road blockage. Ronnie said that Todd Starr had filed papers, and was waiting on a court date. He would be filing an emergency injunction to remove the blockage while the case proceeds.
- Shane asked about the volleyball net at the park. Carey said that he'd received a new one, made out of steel cable. This would be hard for anyone to steal or vandalize.
- Shane asked about the park improvement committee. Ken said that they were still waiting for more residents to get involved to form a committee before they could proceed.

New Business

- Pam said that Karen has been very reliable in the water station testing, but that she might want to leave for a weekend every now and then during the summer, and would like to find a substitute if she does. Shane said that he'd be willing to do it if Giuseppe isn't available.
- Ken asked that anyone who was interested in improving the community come to a meeting and provide input as to what they want, and possibly form a committee to provide proposals to the board.
- The issue of filtration at the water station was brought up. There would be a procedure to go through with the state. Pam would talk to Giuseppe about what he recommended and how to proceed.

Property Owner's Concerns

- Wayne Bryant, from Oak Hills Subdivision, mentioned the washboards on Westview in Unit 6. Carey said that they reappeared right after he graded, and that this was likely due to people speeding on the roads.
- Kelly said that there were safety grants available through the districts liability carrier for signage for the water station, parks, etc.
- Dick asked the board to remove him from the bank account. Pam made a motion to remove Dick Warring from the bank account, and instate all new members to the account. Shane seconded; all in favor.
- Ronnie noted that the election costs needed to be noted in the following months

minutes, and that the accountant should provided a report showing the complete amount of election costs.

- Ronnie mentioned that Zhenia had forwarded a letter to the board members about a concern about the water station filtration. The board had read the letter and the concern was noted.

Kenneth Barber adjourned the meeting at 7:33 pm.