

**ASPEN SPRINGS METROPOLITAN DISTRICT
P.O. BOX 488
PAGOSA SPRINGS, CO 81147
970-731-5656**

ASPEN SPRINGS METROPOLITAN DISTRICT BOARD OF DIRECTORS

Pursuant to 24-6-402(2), C.R.S., notice is hereby given to the members of the Board of Directors Aspen Springs Metropolitan District and the general public that the Board of Directors Aspen Springs Metropolitan District will hold a meeting, open to the public, on January 14, 2014 at 6:00 P.M. at the Metropolitan District building located on Metro Drive in Unit 5 Aspen Springs Subdivision.

The agenda for the meeting is as follows:

**CALL TO ORDER
PUBLIC WORKS REPORT
MINUTES OF THE PREVIOUS MEETING
TREASURER'S REPORT
PROPERTY OWNER'S CONCERNS
GENERAL BUSINESS
ADJOURNMENT**

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A regularly scheduled meeting of the Board of Directors, Aspen Springs Metropolitan District was convened on November 12, 2013 at 6:00 p.m. at the Aspen Springs Metropolitan District building located on Metro Drive in Unit 5 Aspen Springs Subdivision. Board members Pat Ullrich, Kelly Evans, Dick Warring and Glenn Robinson were in attendance; Doug Roberts was in attendance via telephone. District employees Carey Brown and Roy Stevens were at the meeting as were eighteen property owners.

CALL TO ORDER

The meeting was called to order at 6:00 P.M. by Board Chairperson Pat Ullrich. The meeting was recorded by Pam Wallis for accuracy and documentation for future reference.

Pat Ullrich introduced Carl Smith who's running for Archuleta County Sheriff. Mr. Smith began by sharing his interests, intentions and experience. He has over 35 years in law enforcement including current certifications in California, Colorado, New Mexico, as well as tribal certifications. After speaking for over twelve minutes, he gave time for questions and answers. Kelly explained that he needs to get delegates to get into the primary election in June; final election is in November. Pat stated that anyone interested can go to the caucus in March.

Pat introduced Guiseppe Margiotta. He has been assisting Cary with the water station and may be our operator for the water fill station, although that's not final yet. Guiseppe began with stating his qualifications and experience. He reviewed where we are on opening the fill station and stating what little drawbacks we've had and what needs to be done prior to opening. A small amount of fine debris has been detected as well as soluble iron, which they're trying to cycle and flush out since the well has been sitting for four years. Currently, the iron content is slightly higher than the water samples from Trails station. He allowed a question and answer time, offering answers such as location of well, depth of the well, expected opening date (Thanksgiving), etc. Cary explained that they'll probably spend a few days just trying to develop and flush the well to hopefully clean it out. Also he mentioned that Hart Construction has not completed a few extra items that they were suppose to do (some water leaks), so they need to return to complete their job. Also, the coin machines still need to be calibrated because our system and Trails' system lines are not the same. Glenn explained to everyone that the well is 720 ft deep and artesian so there's no pump needed. Also, recent production is over 100 gpm and last checked in 2009 was 56 gpm when they pumped it for over 96 hours.

PUBLIC WORKS

Carey Brown stated that they've mostly been working on the fill station, getting the trucks ready for the snow season, cleaning culverts and grading roads. One property owner reported a couple culverts that have "disappeared". Cary reported that he'll be back up on unit 6 tomorrow and the next couple of days.

MINUTES:

Motion to approve the minutes of October was made by Dick Warring and seconded by Kelly Evans; all in favor.

TREASURER'S REPORT

District treasurer Kelly Evans reported the following information: The District had \$269,909 in cash assets, and \$1,468,063 in total assets and property (excluding the value of the new water fill station) as of the end of the month of October. Total income for the month of October was \$34,749 (which did include a "healthy" HUTF of \$31,794.48) with year to date income of \$367,490. The total income YTD is 80% of budget for 2013. Total property tax income YTD is \$174,336 which is approximately 96.5% of budget for 2013 of \$180,638. Total expenses for October is \$28,536 and YTD of \$422,944 which is 84% of budget. Primary expense for October was \$4,336 to Wagner Equip., \$6,239 to Western Refining, and \$3,622 to Bayfield Auto Care (tires and alignments). The motion to approve the Treasurer's report was made by Glenn Robinson; seconded by Dick Warring; all in favor.

PROPERTY OWNER'S CONCERNS

Annie Seals had several questions about the budget.

1)- Questions on the Legal and Professional fees of \$11,000. Dick explained that Harris Construction was included in that line item which were funds for the new water station.

Annie: 2)- Why did the Postage and Freight budget costs go up? Dick answered that we're planning on doing a news letter to property owners so there would be a little increase on that line item.

Annie: 3)- Building expenses, cleaning; is there no one cleaning the office any more? Cary explained that his wife comes and cleans the office every month, however she's an employee now, so that'll be included on another line item.

Annie: 4)- Noticed that the sanitation expense went down. Dick and Cary were unsure of the reason and thought it could be related to the outhouses for the park.

Annie: 5)- Wanted confirmation that there were no grants.

6)- Annie questioned where the funds are mentioned for fixing the computer and printer that was brought up at the last meeting, however Dick explained these were minor things of which were remedied in house.

Annie: 7)- She questioned the miscellaneous income and wanted to know the source of that income. Dick explained that he lumps some odd and end incomes together and includes it all on this line item to match the way the accountant lists them. Sources could include the income from Oak Hill (\$1,800/yr) to help us maintain the roads for their access; interest income on bank accounts; interest income from Archuleta County when they're delinquent on paying us; senior veteran's exemption tax; sale of equipment; etc.

Annie: 8)- Wanted to know if we'll still get the Hwy Funds. Dick explained how the county will be taking approximately \$10,000 out of our funds leaving an estimated amount of \$125,000.

Annie: 9)- She had questions on the phone costs which were confirmed by Dick that those costs included the office line, fax line, cell phones and walkie-talkies.

10)- Annie was concerned about the lack of an audit, however Dick explained that although we are exempt from a State audit, we still have a basic audit which is done every year.

Kelly had a couple of complaints in regards to miniature cattle getting loose as well as horses being staked out. She requested Doug to follow up and issue violation notices to the individuals; he agreed.

GENERAL BUSINESS

Dick Warring made a motion to approve the amended 2013 budget; seconded by Glenn Robinson; all in favor.

Dick made a motion to approve the proposed 2014 budget; seconded by Glenn Robinson; all in favor.

Dick made a motion to approved the certified Mill Levy from the Treasurer's office; seconded by Glenn Robinson; all in favor.

Pat has a document of the history of Aspen Springs of which he wanted to put on the website, that has some interviews of some old timers. Kelly will put in on the website. He also said that we had a grant from 2002 from the state to study Aspen Springs water system. We used those funds to Harris for a study and breakdown for a proposal of costs to put in a complete water system per unit; pipelines, fire hydrants, etc. \$2,000 went to hire a geologist to verify the best sites for drilling a well. Also, Harris created some big wall maps of which we paid for, however never got. We need to get our copy, but now they're saying we need to pay for them.

Pat had attended a PAWS meeting years ago about the possibility of getting water piped out to AspSpgs in 2002, however, after 3-1/2 hrs of sitting in on their meeting. They would, however like to get this piping system we have inputted into their computer system for the possibility of bringing water to AspSpgs in the future.

Pat announced that he would be absent for several months for personal reasons and although he will still be on the board, someone else should act as Chairman since he won't be around to sign documents, etc. Dick made a motion for Glenn to act as Chairman; seconded by Kelly; all in favor.

Property owner Sharon Parker, Steve Keno, as well as board members Kelly and Pat all discussed the pros and cons of PAWS bringing water to AspSpgs. Not only was there a large fee to bring the line to your location based on the size of your house, but there would also be the cost to tap into the line, the monthly fee of water being delivered to your house as well as your property taxes increasing due to the improvement. Most of the time when a subdivision is created, roads and water is planned ahead of time, however this wasn't done with AspSpgs. As our area grows, this may happen in the future.

Glenn brought up the issue on the name of our water station and made a motion to officially name it the "Buttercup Water Depot"; seconded by Dick Warring; all in favor.

Doug inquired on the status of the sealed bids on the sale for the property next to his on unit #6. Although Kelly hadn't received the physical bids from the bookkeeper as yet, she stated that other than Doug's bid, there was only one other for \$510. Dick had reserves on a sale of ASMD's property to a board member, specially for less than appraised value. Doug argued that the bid was entered prior to him becoming a board member, as well as the appraisal was based that there was electricity nearby, which there isn't. Dick

believes it is a conflict of interest. Discussion between the two showed definite disagreement of the procedure of the sealed bid process. Doug requested to be reimbursed by the board for the appraisal. Dick requested that someone make a motion. Kelly was hesitant and reluctant for the board to sell any piece of property to a board member. Pat Ullrich made a motion to sell the property to Doug Roberts for \$5,100 (the amount of his bid), plus closing costs; no one would second the motion. Glenn stated that since he hasn't really been here throughout this, he is not in a position at this time to vote one way or the other. Kelly stated that this topic should probably be re-visited. Glenn suggested to table the decision until next month; Dick and Pat agreed. Pat adjourned the meeting at 7:16 p.m.