

**ASPEN SPRINGS METROPOLITAN DISTRICT
P.O. BOX 488
PAGOSA SPRINGS, CO 81147
970-731-5656**

ASPEN SPRINGS METROPOLITAN DISTRICT BOARD OF DIRECTORS

Pursuant to 24-6-402(2), C.R.S., notice is hereby given to the members of the Board of Directors Aspen Springs Metropolitan District and the general public that the Board of Directors Aspen Springs Metropolitan District will hold a meeting, open to the public, on December 10th, 2013 at 6:00 P.M. at the Metropolitan District building located on Metro Drive in Unit 5 Aspen Springs Subdivision.

The agenda for the meeting is as follows:

**CALL TO ORDER
PUBLIC WORKS REPORT
MINUTES OF THE PREVIOUS MEETING
TREASURER'S REPORT
PROPERTY OWNER'S CONCERNS
GENERAL BUSINESS
ADJOURNMENT**

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A regularly scheduled meeting of the Board of Directors, Aspen Springs Metropolitan District was convened on October 8, 2013 at 6:00 p.m. at the Aspen Springs Metropolitan District building located on Metro Drive in Unit 5 Aspen Springs Subdivision. Board members Pat Ullrich, Kelly Evans, Dick Warring and Doug Roberts were in attendance; Glenn Robinson in attendance via telephone two minutes into the meeting. District employees Carey Brown and Roy Stevens were at the meeting as were seven property owners.

CALL TO ORDER

The meeting was called to order at 6:00 P.M. by Board Chairperson Pat Ullrich. The meeting was recorded by Pam Wallis and Doug Roberts for accuracy and documentation for future reference.

PUBLIC WORKS

Carey Brown reported they've been working on the fill station; doing some repairs before the winter season; a little more work to do on the backhoe since it has 5000 hours. Glenn called in. Roni asked about equipment to be taken down at the park location for the winter and flagging the horseshoe pits so no one runs over them with a snowmobile.

MINUTES:

Motion to approve the minutes as is was made by Kelly Evans and seconded by Dick Warring; all in favor.

TREASURER'S REPORT

District treasurer Kelly Evans reported the following information: The District had \$265,259 in cash assets, and \$1,463,413 in total assets and property (but not including the water fill station assets) as of the end of the month of September. Total income for the month of September was \$8,979 (without any HUTF) with year to date income of \$332,640. The total income YTD is 73% of budget for 2013. Total property tax income YTD is \$172,926 which is approximately 95.73% of budget for 2013 of \$180,638. Total expenses for September is \$43,318 and YTD of \$394,408 which is 79% of budget. Primary expense for September was Hart Construction for \$18,540 (water fill station), Wagner Equip. for \$4,300+/- for grader expenses, and Four Corners Materials for \$1,500. The motion to approve the Treasurer's report was made by Doug Roberts; seconded by Dick Warring; all in favor.

PROPERTY OWNER'S CONCERNS

Board member Kelly Evans mentioned she had several emails one of individuals whom wondered if the old street signs were available (Cary responded that they were not); another property owner stated that they had been playing Frisbee on the golf course and really enjoyed himself; another of a property owner on Beucler where there's a dead pine

and she was inquiring who's responsibility it was of taking it down -- Cary will check it out. A neighbor offered to take it down if Metro approves; another resident (present), Randy, offered to take it down for the wood. Kathleen Sullivan made mention of checking with the electric company as they may take it down if it's close to their lines. Dick Warring stated that we're about \$126,000 into the water station (with the legal and professional fees) of the \$120,000 that was budgeted and since there were additional expenses, Dick Warring made a motion to approve another \$20,000 to complete the water station; seconded by Kelly Evans; all in favor. Glen confirmed that the \$126,000 is for just this year (yes); once again all in favor of motion.

GENERAL BUSINESS

- Dick Warring addressed the amended and proposed budgets. The finalized budget for 2012: total revenue for the year \$415,616; total expenditures \$352,406; leaving a balance of \$63,210 towards the good. Our total versus the auditor's total are generally off by approximately \$1,100, however that's due to the dates overlapping on the year end/beginning and equals itself out overall. Our fund balance overall is \$382,278. Budget to be posted on the wall and online. HUTF for 2012 was approximately \$160,000 which is our gas taxes, federal and state.
- The amended proposed budget for 2013: The HUTF is hurting us by approximately \$6,800.00, leaving our expected income of \$131,177. Another big hit was the equipment purchased for \$22,000, although we DID sell a \$45,000 piece of equipment last year. Also, the water station income was thought to be \$12,000, however hopefully in this last quarter of the year we're hoping to get \$4,000 so that's an \$8,000 hit there. Gravel budget went over by about \$6,000 - \$7,000. Maintenance was a little high; budgeted at \$45,500, we're already at \$41,500 YTD. Mag Chloride went over, as well.
- Proposed 2014 budget; losing approximately \$10,000 that the county will take from us; proposing \$125,000 for the HUTF for 2014 due to the cuts. Property tax is up and we should pick up \$2,400. Hoping to get approximately \$2,000 per month on the water station. Proposing \$352,470 income for the year.
- Expenses: Budgeted \$27,000 for gravel for 2014. Cary is getting gravel from Loblolly's pit (which is a really good source for gravel) which will save about \$6,000.
- Kathleen Sullivan inquired on last month's mention of having legal counsel look over the contract with the County which he did, but mentioned there was not much we can do so it was signed and submitted right away.
- Pat Ullrich and Kelly Evans discussed the insurance on the water station. Kelly mentioned that we got an offer from the special districts pool about bundling in with the existing insurance which would give us an 8% discount off of the property and liability. Motion to insure with the existing company was made by Dick Warring, seconded by Doug Roberts; all in favor.
- Water Station: Cary Brown - has gotten all of the applications for accounts for the water treatment and supplies to run the station. A longer hose was ordered and awaiting delivery. We're awaiting on the Bacterial Test that Hart Construction will do. The well is now producing a small amount of solids due to it not being in production, but should clear up after the first load to the tank (technically the fourth load due to the treatments).
- Pat Ullrich suggested that instead of having a "grand opening", just a sign up stating that the station is open until we work out all of the "bugs".

- Kelly mentioned the apron seems to be on the wrong side of the building. Cary replied why it was done in that manner and how to approach the fill hose.
- Dick Warring inquired on the Plexiglas that needs to be replaced with metal for security.
- Annie asked if there would be signs showing which way to come into the water station. Kelly and Pat agreed there should be some sort of sign/direction.
- Pat Ullrich talked about Pam Wallis doing the collecting of the funds. Dick replied that the decision hadn't been addressed or made just yet. Pat also made mention of who will be the operator/tester and requested the number for the person they had in mind.
- Dick brought up the issue on the privacy fence for Pam Staples, who lives just to the west. He priced out the materials for such fence and we were looking about \$800 for everything. Roy made a suggestion to just give Pam the funds to build something on her own property so that, 1) we don't have to maintain it and, 2) we don't have the liability that could be involved. Also, a release to be signed so that Pam S or another future property owner can't ask for more for more fence or maintenance. A motion to reimburse Pam Staples "up to \$800" for the fence was made by Dick Warring; seconded by Doug Roberts; all in favor.
- Roni Zaday recommended that it might be a good idea to order an additional hose, however Cary commented that this IS the additional hose as we already have a 10-footer that PAWS gave us. Kelly asked if the coin machine was actually installed yet; Cary replied it was, but a few things for it we still needed.
- Kelly talked about having some direction of the mechanics of the coin machines to a few people so that several people are familiar with it. Then obviously someone will need to be hired for the collecting and recording the funds and gallons.
- Kathleen stated that she believes it would be a good idea to put out for application for the position, however Pat and Kelly both replied that since Pam W was already doing small chores for the board, and has the business right down the road, and this wouldn't be a full-time position, that posting it in the paper wouldn't be lucrative.
- Roni asked if we had a name for the water station. Glenn thought that there was already mention of calling it the Buttercup Water Depot.
- Annie inquired if the person collecting the funds would be bonded; Dick replied yes. Annie asked how much the water would be. Dick said it would be close to what it is at Trails. Kelly said that after we determine what the costs will be to run it, we might have to adjust it a bit.
- Glenn made mention that we referred to the station as the Buttercup Water Depot to the state and what ramifications, if any, would there be if we changed the name at this point in time. Perhaps we should wait until next month to finalize the name until we find out.
- Pat stated that Doug is willing to walk the BLM properties and see what it'll take for ASMD to obtain those. ASMD would have to come up with a plan for the BLM to approve. There are five separate parcels and there was discussion of exactly where they all were in accordance with the Forest Service land as well. Cary stated that between two parcels a property owner blocked the right-away with a gate by the north end parcel. Since we may be obtaining this property, Cary believes he should inform this property owner about taking down the gate since it is actually blocking the access through; Pat wanted to wait on that. Doug said he would check where the existing trails are and where more trails could be tied in from these properties. Roni stated that the county had done a study on where all of the trails throughout the BLM properties years ago and this research has already been done. All of these trails have already been surveyed. Dick inquired if there will have to be

handicap access.; Roni stated as long as there was one handicap access someplace in the plan, not necessarily at all locations.

- Pat brought up the lot that Doug Roberts wanted to buy; Kelly said that there was actually several bidders and she misread the calendar so the decision will have to be made at the next meeting.

- Pat adjourned the meeting.