

**ASPEN SPRINGS METROPOLITAN DISTRICT**  
**PO Box 488**  
**Pagosa Springs, CO 81147**  
**970-731-5656**

A regular meeting of the Board of Directors, Aspen Springs Metropolitan District was convened on October 11<sup>th</sup>, 2022 at 6:00 p.m. at the Aspen Springs Metropolitan District building located on Metro Drive in Unit 5 Aspen Springs Subdivision. Elected board members Kenneth Barber, Kelly Evans, Pam Wallis, Jame Venturini, and appointee Eric Davidson were in attendance, as was employee Carey Brown. One property owner also attended.

### **Call to Order**

Meeting was called to order at 18:00 by Kenneth Barber

### **Reading & approval of previous Minutes**

September's minutes were approved – **Motion**: Kelly, 2<sup>nd</sup>: Jame, Passed unanimous

### **Public Works**

- Carey – Installer of canopy over new campground suggests to leave it up permanently. Original intent was to remove during snow season, but not logistically & safely possible.
- New 367 Tractor ECM: Repair shop will only guarantee original component from Peterbilt (as opposed to aftermarket/used one).
- Working on roads until they freeze.
- Easements: In addition to numerous cases of encroaching on right-of-way on county road(s), many people are living on sites with no amenities nor even driveways. County driveway manager has been alerted, but unsure of response. Sanitation is lacking, complaints of smells emanating from these properties.
  - Jame: This is a county enforcement issue
  - Pam to present property-specific info to Sheriff's office, SWBH, County Commissioners**
  - Eric to contact PSAAR regarding realtor representations of Aspen Springs Metro District as no-rules area.**
  - Kelly & Pam to organize Nuisance Ordinance Violation letters.**
  - **Request Sheriff's office to serve the notice (there is a fee per service), give 10 days for Sheriff's office to respond (Request County to follow-up with Pam)**
- The Board agreed that very little can/will be done without the support of the County Attorney. The attorney's office must support any action.
- Bob's Johns removed the port-a-potty, issue resolved.

## Treasurer's Report

- Jame presented September's financial data:

September	2022		
Total Cash Assets: \$401,393		Total Assets: \$2,131,343	
	MTD (\$)	YTD (\$)	% of Budget
Total Income	31,220	411,767	89
Property tax income		257,716	92.97
Water Depot Income		14,920	59.68
HUTF income		115,406	79.59
Total Expenses	19,917	339,487	69
Primary/Major monthly expenses:	Crossfire	\$2,667	
	Credit Card	\$2,061	
	Trinity Land	\$1,100	

- New truck was moved directly into "Assets" as opposed to an "Expense" item, hence it did not show up in monthly expenses, issue resolved.
- Carol reviews monthly credit card statements.

**-Jame to ask for additional scrutiny.**

**Motion** to approve August's Treasurer's Report: Eric, 2<sup>nd</sup>: Kelly,  
Passed unanimous

## Budget / Election

- Kelly presented an amended 2022 Budget as well as a proposed 2023 Budget.
- The 2022 budget was very close, but amended to assure we wouldn't reflect a deficit at the end of the year.  
**Motion** to approve amended 2022 Budget: Jame, 2<sup>nd</sup>: Pam, Passed unanimous
- Proposed 2023 Budget has significant increases for Gas, Oil, & Gravel  
Ken: Add ~\$4k for parks?  
**Motion**: Jame: Add \$2.5k to budget for Park, Eric 2<sup>nd</sup>, Passed unanimous
- Budget must be posted by 15 December.  
**-Kelly to revise draft budget for November mtg.**  
**-Eric to post amended 2022 Budget and proposed 2023 Budget per State requirements**  
**Post in Aspen Springs Web Site**  
**Provide a notice for posting in Pagosa Springs Sun**  
**Post in Metro Building & Buttercup.**
- Election: Jame & Pam are both ineligible to run (term limit)  
Kelly is running(?); Eric is running  
**Need to determine who Election Officer will be to run the election.**

## **Review SDA calendar**

- Requirements as per the SDA Calendar are to be fulfilled in the action item(s) above (Re: Budget transparency)
- Next major event: Budget Draft review in Nov

## **Well**

- Tank has been cleaned and returned to required Chlorine levels.
- Some parts of the tank need to be repaired/re-lined.  
**-Pam to plan the tank repair for next Spring (O'Reilley's, Albq)**

## **Park**

- Need to establish a maintenance schedule: Disc Golf signs are deteriorating, tables moved frequently, etc.
- Tee-off location to be moved for the basket that was too close to private property.

## **Old Business**

- Values on vehicles: Kelly turned info into Special District Pool.  
**- Kelly & Carey to request a detailed list from Inland Marine to assure we have the proper values insured.**
- Regarding road and bridge encroachments: Pam has received no call replies nor any response to emails.
- Kelly to talk to Atty re: water rights as time permits
- Signature cards at Bank of San Juans  
**-Pam still needs to sign signature card(s)**

## **New Business**

- No variance nor lot consolidation requests this month.
- As road grading work was being done on Oak Ridge Drive, action was video'd by owner who is not honoring the right-of-way turn-around. An apparent agreement was reached.
- Board members signed a letter authorizing Carol to receive and access County Budget info.

## **Property Owners' Concerns**

- A general discussion of issues where Property Owners are not complying with County rules and creating quality-of-life concerns with existing Property Owners. Will more be done?

## **Adjournment**

Meeting adjourned at 19:04 by Ken Barber